

COMMITTEE NAME (Must be same as on Statement of Organization)

NOTE: Debts previously reported that remain unpaid must be included on this Schedule, as well as any new obligations incurred in this period.

SCHEDULE D (Rev. 08/98)	INCURRED INDEBTEDNESS
<input type="checkbox"/> CHECK THIS BOX IF AMENDING FORM	

**DEBTS/OBLIGATIONS REMAINING THIS REPORTING PERIOD
(DO NOT INCLUDE LOANS -- SHOW LOANS ON SCHEDULE F)**

An "incurred debt" is a debt for goods or services ordered or received, but not paid for by the end of the reporting period., regardless of whether an invoice has been received.

DATE INCURRED (MM/DD/YR)	NAME AND ADDRESS OF PERSON TO WHOM DEBT OR OBLIGATION IS OWED	DESCRIPTION OF GOODS OR SERVICES PROVIDED OR PURCHASED	BALANCE OWED AT CLOSE OF REPORTING PERIOD*
			\$
SUB-TOTAL			\$
TOTAL DEBTS OWED BY COMMITTEE AT THE END OF THIS REPORTING PERIOD			\$

*If actual figure is unknown, show "estimated" beside the figure.

Page _____ of _____
(for Schedule D)

CANDIDATE COMMITTEES NOTE:

*Incurred indebtedness also includes each person/entity with whom the candidate's committee has entered into a contract during the reporting period for future or continuing performance. Enter the name of the consultant who provides or procures services for items such as advertising, fund-raising, polling, managing, or organizing services. Report on Schedule G the nature of performance and the estimated performance reasonably expected of the consultant.

SCHEDULE D

INCURRED INDEBTEDNESS DEBTS AND OBLIGATIONS

An “incurred debt” is an obligation not paid for by the end of the reporting period.
“Incurred debts” include:

- Merchandise which may have been received, but not invoiced.
- Merchandise which may have been ordered, but not received.
- Merchandise or services which may have been received and invoiced, but remain unpaid.

An incurred debt should continue to be shown on each report until it has been reported on Schedule B or Schedule E. Schedule D is to reflect all of the outstanding obligations (except loans) as of the end of each reporting period.

1. List the name of the committee at the top of each Schedule page. If you are amending the form, check the box to indicate this in the top right-hand corner.

2. List the exact date the debt was incurred (month, day, year). If an additional debt is incurred with the same creditor, list that transaction separately. For example, advertisements ordered on separate dates from the same newspaper need to be listed separately, by date incurred, not “lumped together”.

3. List the complete name and address of the person or organization to whom the debt is owed, including street address or box, city, state and zip.

4. Identify product or service provided or purchased.

5. List the amount owed. If the exact amount is not known, show “estimated” beside the figure.

6. Subtotal and total the page or pages as applicable.

7. Number the page appropriately (i.e., page 1 of 3, 2 of 3, 3 of 3, etc.).